

Guidelines
(UGPL & Sprinkler)
(30.06.2017)

The guidelines for online implementation of water management schemes are as under:

- 1) Farmers will be able to submit applications by uploading on **agriharyanaofwm.com** directly or through firm / DSCO / ASCO/ ADO(SC)/nearest office of Agriculture department.
- 2) That application of land owners will only be considered.
- 3) The farmers will be free to procure material from any of the empanelled manufacturers/suppliers of his choice.
- 4) The rates approved/quoted by the firms for any equipment/system whichever is less shall be applicable and will be further negotiable by the farmers.
- 5) After approval of an application, the firm will submit design estimate along with land map on which the location of tube-well/source of irrigation, water discharge of tube-well and size of pipes should only be mentioned & no other papers are required to be uploaded at the Portal.
- 6) Once the estimate is approved by the department, the firm will be bound to supply the material as per BIS specifications and approved estimate at the site of the farmer.
- 7) The asset created at the farmer's field will be verified by the department before release of subsidy. The verification team/officer will visit the site only twice, and in case the asset is not found at site as per the terms and conditions, the case of the farmer will not be considered further for grant of subsidy.
- 8) If the firm fails to rectify the shortcomings in the system within 10 days, the firm will be liable to pay an amount of Rs. 2000/- per case by way of Demand Draft in favour of MD, HADA, payable at Panchkula.
- 9) In case of any dispute between the farmer and supplier firm regarding payment of material, the department will not be responsible.
- 10) Subsidy will be admissible on pipes and accessories in case of HDPE/Aluminum, whereas in case of PVC based system, subsidy will be admissible on pipes only.
- 11) No subsidy will be admissible on earth-work.
- 12) No subsidy will be admissible on Taxes/duties etc including VAT.
- 13) The farmer will get the benefit of the subsidy one time only. In case, the farmer has land at different locations, the single estimate will be uploaded at the portal for availing the benefit of subsidy up to the prescribed limit.
- 14) If the firm fails to submit its renewed copy of license within two months of expiry and the farmers are unable to upload their estimates/claim bills at the portal, the stringent action will be initiated against the erring firm.
- 15) The land holding of a farmer must be duly verified by the Patwari concerned in case of joint land holding.



- 16) Vendor/farmer shall submit the copy of 'fard' (Jamabandi) and bill of material duly signed by the farmer in the office of concerned ASCO with in 15 days after installation of the system.
- 17) ASCO must verify the total benefited area, material procured, specifications of material, Bank Account details of beneficiary etc.
- 18) The coordinates (longitude and latitude) of the site must be recorded along with photograph of the farmer.
- 19) ASCO will ensure that all irrigation system installed in their respective jurisdiction is checked by ADO/AI/Surveyer. ASCO will check at least 25% of the cases him-self.
- 20) DSCOs will cross-check at least 10% cases of both systems installed in each district in their respective jurisdiction.
- 21) ASCO will upload verification remarks on seniority basis at the portal with in a period of 45 days after submission of bill for release of subsidy.
- 22) ASCO will generate the Unique Code of each beneficiary and upload at the Portal.
- 23) The subsidy to beneficiary farmers will be disbursed at the Directorate level as per availability of funds under different schemes.
- 24) The verification report duly signed by the ASCO and countersigned by the DSCO will be submitted to the Directorate for release of subsidy.
- 25) The record of each farmer i.e. application, estimate, 'fard', bill, photograph, coordinates of site, amount of subsidy, copy of front page of Bank Passbook etc. will be maintained in the office of ASCO concerned.
- 26) Subsidy amount will be credited directly in the Bank Account of the farmer.
- 27) If a farmer fails to procure material within 45 days from the date of approval of application/estimate, the seniority of the farmer will be forfeited.
- 28) In case the seniority of a farmer is forfeited in the absence of estimate/bill, the case will be re-considered at an interval of 30 days.
- 29) Subsidy will be released on the basis of seniority and subject to the availability of funds.
- 30) Random samples of HDPE/PVC Pipes shall be drawn as per the procedure given here-in-below:
 - a) Sample will be drawn by an officer/team of officers deputed by the Director of Agriculture in the presence of representative of the firm.
 - b) 4 pieces of HDPE pipes of 1m length and PVC Pipe of 1.5 m length each will be taken for quality testing in case of UGPL and Portable Sprinkler.
 - c) Material taken for the sample will be replaced to the farmer by the concerned firm within 7 days from the date of drawl of sample.
 - d) Sealed Sample will contain Sampling Performa duly filled viz., name of firm with complete address, contact No./Fax No./Email, Sample Code No., CM/L No, Batch/Lot No. and Trade Mark etc.
 - e) Sample drawn will be sent to the Testing Laboratory approved by the GoI.

- f) Prescribed fee of Testing Laboratory will be borne by the firm and will be deposited in shape of a Bank Draft in favour of the Managing Director, HADA, payable at Panchkula.
- 31) The bank guarantee given by the firm will be encashed in the event of supply of non-BIS material, submission of false documents, short supply of material against the bill, indulging in any fraudulent activity, not attending to the complaints of farmer, not co-operating in sampling process etc.
- 32) Concerned Civil Courts in Haryana, will have jurisdiction in matter of dispute.
- 33) If any empanelled firm violates any condition of the implementation of the programme or found indulging in unfair means or activities, the decision for suspension of empanelment and/or blacklisting of such firm will be taken by the Director of Agriculture.

